



**APPLYING FOR A
CONSTRUCTION LOAN IS QUICK
AND SIMPLE IF YOU FOLLOW
THE CHECKLIST BELOW.**

CORPORATE OFFICE:
901 QUEEN ANNE AVE N, SUITE 500
SEATTLE, WA 98109
OFFICE (206) 281-1500/ FAX (206) 568-7814

BOTH BORROWER AND CO-BORROWER SHOULD BRING:

- 1. A fully completed personal financial statement
- 2. Current, last two months, bank statements from depository institutions
- 3. One set of plans, including a plot plan
- 4. Complete copy of the description of materials and cost breakdown
- 5. A copy of your contractor's license and bond
- 6. Social Security or Tax I.D. number
- 7. Two years, complete, personal tax returns (plus K-1's and 1065's on all partnerships)
- 8. Profit and loss statements, and balance sheet for the current period and for the past two years
- 9. List of sub-contractors and suppliers
- 10. Builder's resume
- 11. Current construction inventory list
- 12. Your checkbook, to cover the preliminary costs of an appraisal, credit report and title insurance

IF YOU ARE A PARTNERSHIP ALSO BRING:

- 13. Two years partnership returns (1065)
- 14. Current partnership financial statement
- 15. Partnership agreement, recorded copy

IF YOU ARE A CORPORATION ALSO BRING:

- 16. Two years corporate tax returns
- 17. Corporate financial statement for the current period and for the past two years
- 18. Articles of Incorporation and by-laws
- 19. Copy of your corporate license